



**TENDER FOR RENEWAL OF EXISTING
KASPERSKY ANTIVIRUS LICENSES FOR USE AT
NIT, KARACHI**

NATIONAL INVESTMENT TRUST LIMITED

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1. INTRODUCTION

- 1.1** National Investment Trust (NIT) is largest open end Mutual Fund in Pakistan. NIT has its Head Office located in Karachi, with its operation spread all over Pakistan through the presence of 24 NIT branches and over 100 distributor's branches.
- 1.2** Sealed Tenders are invited from reputed and well established firms/companies registered with Sales Tax and Income Tax Departments for the renewal of existing Kaspersky Antivirus Licenses as per specification, quantity and conditions mentioned in this document for delivery at NIT , Karachi

2. SCOPE OF WORK

Following requirements define the scope of work for this Tender:

- 2.1** NIT is using Kaspersky Antivirus enterprise solution since March 2010 The previous license authorization period is due to expire and it is now required that this product (as per the mentioned specification) may be renewed through the authorized distributor of the principal. The Selected bidder will be responsible for the configuration, implementation and training falling within the scope of this renewal as per NIT business process and upgrade of product previously purchased.
- 2.2** Selected bidder must ensure that the supplied Antivirus Software Licenses is fully operational, Latest Version and performs properly and meet Tender Technical Specification.

3. INFORMATION FOR BIDDERS

Name of Procuring Agency:	National Investment Trust Limited National Bank Building, 6 th Floor, I.I. Chundrigar Road, Karachi. 74000, Pakistan.
Earnest money	Bank draft equal to 2% of the total bid value to be enclosed at the time of bid submission.
Last date for Bid Submission	June 17, 2013 at 11.00 Noon
Bid Opening Date and Time	June 17, 2013 at 11.30 P.M
Bid Opening Place	National Investment Trust Limited National Bank Building, 6 th Floor, I.I. Chundrigar Road, Karachi. 74000, Pakistan.
Contact Person	Mr. S. T. A. Quadri, AVP - Admin
Phone:	021-32412056-9 (Ext : 235)
Direct Phone	021-32425101
E-mail	avpadmin@nit.com.pk
Fax:	021-32422719

4. TERMS AND CONDITIONS:

- 4.1.** The bidder should be registered with Sales Tax and Income Tax Department.
- 4.2.** The bidder must be holding elite level partnership for Pakistan from the principal / manufacturer of the equipment.
- 4.3.** Bid should be submitted in Pak Rupees only.
- 4.4.** Complete items against above mentioned bidding category should be included in bid submitted.
- 4.5.** Bidder firm has not been blacklisted by any Government/Semi Government organization.
- 4.6.** NIT reserves the right to accept/reject wholly or partially any tender at any stage of the tender process. Reasons may be provided upon written request.
- 4.7.** Validity period of the bids shall be for at least 30 days.
- 4.8.** The decisions of NIT will be binding on all concerned and will in no case be challengeable at any forum or any court of law.
- 4.9.** Bids are liable to be rejected if; they are not conforming the terms, conditions and specifications stipulated in this Tender.
- 4.10.** During the examination, evaluation and comparison of the bids, the NIT at its sole discretion may ask the bidder for clarifications of its bid. However, no change in the price or substance of the bid shall be sought, offered or permitted after bid submission.
- 4.11.** The amount submitted as Earnest Money shall be refunded to the unsuccessful bidders after the decision for the award of said tender.
- 4.12.** For this tender all updates/changes shall be communicated through email by NIT.
- 4.13.** Delivery and commissioning offer for all items is required to be executed within Two (02) to Five (05) working days.
- 4.14.** The bidder must certify that the offered product is the latest available against the given specification.
- 4.15.** The delivery will be made at NIT Head Office, Karachi.
- 4.16.** The bidder must have office in Karachi and fully capable to provide maintenance support from this location.
- 4.17.** Bids submitted via email or fax will not be entertained.

PROCEDURE FOR BID SUBMISSION

- 5.1.** For this tender ‘Single stage- Two envelope procedure’ for open competitive bidding shall be adopted.
- 5.2.** Bid envelope submitted will comprise of a single envelope containing two separate closed / sealed envelopes containing Technical and Financial proposal.
- 5.3.** Technical proposal envelope should be marked as ‘Technical proposal ’ and should include following documents:
 - 5.3.1.** Technical brochure of the offered Product
 - 5.3.2.** Company profile.
 - 5.3.3.** List of customers (corporate sector) along with their contact details
 - 5.3.4.** Technical specification (Annexure I) document completely filled, signed and stamped for identifying offered Product.
 - 5.3.5.** Tier 1/ Distributer Authorization letter from Vendor.
 - 5.3.6.** Income Tax/GST certificate of the bidder.
 - 5.3.7.** Project implementation Plan
 - 5.3.8.** Training course outline should align with Product Vendor
 - 5.3.9.** Any other document required as per this tender document.
- 5.4.** Financial proposal should be marked ‘Financial proposal’ and contain bid price filled as per BOQ (Annexure II) as per specification given in Annexure 1 and bank draft for the earnest money.
- 5.5** In first stage only the ‘Technical proposals’ will be opened in the presence of bidder’s representatives that choose to attend.
- 5.6** Technical proposals of the bidders will be evaluated, generally for compliance of ALL the requirements given in the tender document and specifically for Qualification Criteria given in Annexure III.
- 5.7** Vendors who will not submit all required documents / information as per Qualification Criteria and do not meet the qualification requirement will be declared as Non-Qualified Vendors.
- 5.8** As a part of technical evaluation, bidders may be asked to arrange visit to their completed projects.
- 5.9** On the basis of Qualification Criteria, the financial proposal of only technically qualified bidder will be opened in the presence of their representatives that choose to attend.
- 5.10** Financial proposals of bids found technically non-responsive will be returned un-opened.

6. EVALUATION CRITERIA

The lowest financial bid will be accepted.

7. PAYMENT TERMS

- 7.1** No payment shall be made in advance to the Vendor as mobilization advance.
- 7.2** Hundred percent (100%) cost of renewal of Antivirus software Licenses shall be paid and will be released after successful delivery and verification of Licenses as per Bill of Quantity (BOQ) and invoice processing as per internal procedure.
- 7.3** All payments shall be made after deduction of taxes.
- 7.4** All payments shall be made through cross cheque in the Pak Rupees.
- 7.5** Taxes will be deducted at source as per government rules at the time of payment.
- 7.6** Bidder should mention any other charges/optional charges in financial bid deemed necessary to complete and compare final bid amount. (all inclusive including taxes)

ANNEXURE 1: TECHNICAL SPECIFICATION FOR ANTIVIRUS LICENSES

Product	Features	Compliance (Y/N)	Comments
1.1 LICENSES RENEWAL OF ANTIVIRUS (KASPERSKY)	1.1.1 Kaspersky total security for business		
	1.1.2 Anti-Malware for Workstations and file servers		
	1.1.3 Firewall		
	1.1.4 Cloud-Assisted Protection		
	1.1.5 Application Control		
	1.1.6 Application Whitelisting		
	1.1.7 Web Control		
	1.1.8 Device Control		
	1.1.9 File Server Protection		
	1.1.10 Mobile Device Management (MDM)		
	1.1.11 Mobile Endpoint Security		
	1.1.12 Encryption		
	1.1.13 Systems Configuration		
	1.1.14 Network Admission Control		
	1.1.15 Advanced Vulnerability Scanning		
	1.1.16 Asset management – hardware, software and licenses		
	1.1.17 Patch and vulnerability management		
	1.1.18 Operating system (OS) deployment		
	1.1.19 Administration Kit		
	1.1.20 Unified management console		
1.1.21 Kaspersky Security Center (including Systems Management and MDM)			
1.1.22 Kaspersky Endpoint Security for Windows			
1.1.23 Kaspersky Anti-Virus for Windows Server Enterprise Edition			
1.1.24 Kaspersky Security for Mobile			
1.1.25 Kaspersky Security for Microsoft Exchange Servers			
1.1.26 Kaspersky Anti-Virus for Microsoft ISA Server and Forefront TMG			
1.1.27 Kaspersky Security for Microsoft SharePoint Server			
1.1.28 Client License			
1.1.29 Media Kit			
2.1 Deployment & Training	2.1.1 Complete product deployment as per NIT business Process		
	2.1.2 On site 20 hrs. comprehensive training as per course outline provided by Product Vendor		

ANNEXURE II: BILL OF QUANTITY (To be attached as part of Financial Bid)

PRICE FOR ONE YEAR

Software Type	Quantity		Unit Price (Rs.)	Total Price
2.1 KASPERSKY TOTAL SECURITY FOR BUSINESS (As per specifications in Annexure I)	2.1.1 CAL RENEWAL	177		
	2.1.2 Software Media Kit	1		

PRICE FOR TWO YEARS

Software Type	Quantity		Unit Price (Rs.)	Total Price
2.1 KASPERSKY TOTAL SECURITY FOR BUSINESS (As per specifications in Annexure I)	2.1.1 CAL RENEWAL	177		
	2.1.2 Software Media Kit	1		

PRICE FOR THREE YEARS

Software Type	Quantity		Unit Price (Rs.)	Total Price
2.1 KASPERSKY TOTAL SECURITY FOR BUSINESS (As per specifications in Annexure I)	2.1.1 CAL RENEWAL	177		
	2.1.2 Software Media Kit	1		

ANNEXURE III: QUALIFICATION CRITERIA

Vendors who will meet the following conditions and submit the documents / statements / information as mentioned, will be declared Qualified Vendors while others will be classified as Non-Qualified Vendors.

1. Income Tax Certificate / GST Certificate (Copy to be provided).
2. Holding Elite level partnership like Tier1/ Distributer for Pakistan from the principal (Copy to be provided).
3. Successful implementation of at least Five (05) similar projects* completed within last two years. Testimonial from the customer or can be confirmed by NIT through the contact detail provided.
4. The Antivirus software deployed Projects completed during last 2 years and in hand should have a combined worth of at least Rs.10.0 Million (list to be provided).
5. Completely Filled Bill of Quantity.
6. Proof of Company being in operation for at least 3 years in Pakistan in relevant business.
7. Compliance of the offered Antivirus Software with the specification mentioned in Technical Information. Annexure I completely filled signed and stamped to be included.
8. List of product certified technical support staff with length of service with vendor.

** Project listed should be of the same or higher specification than this Tender*